

NATHAN MAXWELL
Cell: 214-681-4132 * Email: nathandmaxwell@gmail.com

Dear Hiring Manager:

As a recent summa cum laude (4.0 CGPA) graduate from ATI Career Training Center, Garland, TX, I am seeking permanent full-time employment in the HVAC/R field. My technician type is universal; I already have both a Certification and a TDLR registration number.

I am a responsible team player, hard worker, and willing learner seeking a company where my training and experience will be useful. I look forward to meeting with you to discuss opportunities within your organization.

Very truly yours,

Nathan D. Maxwell

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OBJECTIVE

As a recent graduate from ATI Career Training Center, Garland, TX, I am seeking permanent full-time employment in the HVAC/R field. I am a responsible team player, hard worker, and willing learner seeking a company where my training and experience will be useful.

EMPLOYMENT

Cashier	March - April 2009
Customer Service	April 2009 - present
Wal-Mart	
Dallas, TX	
Server	May 2008 – Sept. 2008
Thomas Avenue Beverage Company	
Dallas, TX	
Server	Dec. 2007–May 2008
Scene Restaurant	
Dallas, TX	
Busser/Line Cook	April 2007-Sept. 2007
Rick's Chop House	
McKinney, TX	
Asst. Manager	Sept. 2006-May 2007
Coffee N Cream	
McKinney, TX	
Lead Barista	Sept. 2005-Sept. 2006
Nordstrom-Specialty Coffee Division	
Dallas, TX	
Sales Associate	Sept 2003-May 2005
Radio Shack	
Richardson, TX	

EDUCATION

ATI Career Training Center	Oct. 2008 - Aug. 2009
Garland, TX	
<i>Air Conditioning, Heating & Refrigeration Program</i>	
Graduated August 21, 2009 <i>Summa Cum Laude</i>	
Technician TYPE UNIVERSAL	
Certification #: 2283299	TX License #: 24364

- Learned to troubleshoot, service, and repair residential and commercial air conditioning, heating and refrigeration systems

Collin County Community College

McKinney, TX

Criswell College

Dallas, TX

Lake Highlands High School

Dallas, TX

